

STATE OF DELAWARE DEPARTMENT OF FINANCE

DIVISION OF ACCOUNTING

540 SOUTH DUPONT HIGHWAY
THOMAS COLLINS BUILDING (D570C), SECOND FLOOR, SUITE 3
DOVER, DELAWARE 19901

FAX: (302) 744-1045

TELEPHONE: (302) 744-1035

MEMORANDUM #01-06

TO:

All Department and School Fiscal Officers

FROM:

Clifford B. Edwards, Director

DATE:

March 9, 2001

SUBJECT: MODIFICATIONS TO EXISTING PMTI TABLES FOR DFMS IN FY02

DFMS reference tables for FY 02 have been created. This has been done to allow agencies to review their existing organizational structure (IBU/MBU) and other tables (program codes, etc.) to determine their applicability in FY 02. Agencies wishing to make changes to their IBU/MBU structure must submit these changes to DFMS no later than Friday, June 15, 2001. Agencies not complying with the deadline could experience delays in processing their FY 02 documents.

Requests for changes may be mailed to Jerry Minner, DFMS, Division of Accounting, Dover D570C. These changes may also be sent in by e-mail or by FAX (302-744-1045).

If any agency would like a printout of their IBU/MBU structure, they should contact Jerry Minner at (302)744-1062 or by e-mail.

CBE: bsb